



### **TRAINEE RECRUITMENT CONSULTANT**

**Salary: £22,308 - £25,000 per annum plus commission**

**Employment Type:** Full-time

#### **Who are we?**

Stonor Medical are a group of experienced recruiters who help leading Private and NHS hospitals hire doctors, nurses and theatre professionals on both a permanent and temporary basis.

Our lovely offices are based conveniently right in the centre of Northampton opposite the train station with an onsite café serving breakfast, lunches, barista coffees and sweet treats!

#### **Who are you?**

You are an outgoing, highly motivated, career driven individual looking for the next step in your career.

#### **This is NOT a corporate environment.**

We trust our employees to work hard and understand that people are individuals with their own methods. If it works for you, it works for us.

#### **We provide all the tools you need to succeed; these include:**

- Market leading CRM Software
- Phone, separate screen(s) + any other tech required
- A spacious, light office with rapid internet
- Access to all relevant job boards and search engines
- On and offline training

#### **What's in it for you?**

Most companies claim to be different and to offer more than their competitors, we really do...

Our commission scheme is uncapped and by far the most generous that we have ever come across, people here earn well. We have ambitious growth plans, if you'd like to be part of them please contact us ASAP.

We also offer:

- Birthday off
- Employee Assist Programme
- Volunteering Opportunities

## **The role**

The role of the Trainee Recruitment Consultant will involve the full recruitment process - from sourcing clients and quality healthcare professionals, initial conversations, registration, compliance process and placing candidates whilst always maintaining professionalism.

## **Duties & Responsibilities**

- Actively source and qualify candidates
- Maintain a constant pipeline of specialist candidates
- Posting and updating job adverts on recruitment job board sites
- Manage the client's needs and expectations
- Screening healthcare professionals
- Maintaining strong relationships in the market
- Building, developing, and maintaining excellent working relationships with candidates and clients
- Always ensuring an excellent service to both our clients and candidates
- Working to improve recruitment efficiency
- Achieving weekly, monthly, quarterly KPIs

## **The Person**

- Smart, intuitive, self-motivated, business savvy and confident
- Strong communication and relationship-building skills
- A highly competitive spirit, the desire to work towards goals and the stamina to excel in a fast moving, sales-driven environment
- Entrepreneurial flair, resilience, urgency and exceptionally high levels of energy and drive

## **Requirements:**

- Proficiency in Microsoft Office
- Strong numerical aptitude
- High level of attention to detail and accuracy.
- Ability to prioritise tasks effectively

- Enjoys a fast-paced environment
- Excellent communication skills, both verbal and written
- Ability to communicate with personnel at all levels of the business
- Excellent customer service skills
- Good time management and organisational skills
- Able to prioritise and multitask effectively
- Able to maintain confidentiality and exercise extreme discretion
- Ability to build strong working relationships
- Ability to use your initiative for problem solving

**What we can offer you:**

- Career Progression
- Brilliant Office Location in Central Northampton
- Supported by an experienced team with excellent networks in every industry
- A fun environment where our wins are celebrated

If you are a positive and motivated person looking for a successful and rewarding career in a recognised and trusted recruitment business, apply now.

To express your interest in this role, please email your CV: [recruitment@stonormedical.com](mailto:recruitment@stonormedical.com)

**\*Please be aware this is not a hybrid role and is office-based\***

**\*\*Unfortunately, Stonor Medical does not offer sponsorship at this time\*\***